



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**INSTITUTE OF HOSPITALITY, MANAGEMENT AND  
SCIENCES**

**IHMS BALBHADRAPUR, B.E.L ROAD KOTDWAR**

**246149**

**[www.ihms.ac.in](http://www.ihms.ac.in)**

**Submitted To**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2024**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Institute of Hospitality, Management & Sciences (IHMS) was established in the year 2006 under the aegis of “**Shri Balbhadra Singh Negi Educational society**” to address the emerging educational needs of the “YOUTH” of Uttarakhand.

IHMS Kotdwar is one of the Best Hotel & Hospitality Management Institute in region that offers programs like Bachelor’s degree in Hotel Management (BHM), Bachelor’s Degree in Business Administration (BBA), Bachelor’s Degree in Computer Applications (BCA), Bachelor of Science in Information Technology (B.Sc.IT), Master of Business Administration (MBA) affiliated to HNB Garhwal Central University, Uttarakhand, Sri Dev Suman University, Uttarakhand and Veer Madho Singh Bhandari Uttarkhand Technical University, Uttarkhand.

### Vision

"To be a premier institute in providing quality education, fostering excellence through innovative and outcome-based learning, to develop competent professionals who will contribute to the Nation's development and sustainability."

### Mission

- **Innovative Learning:** To provide a dynamic and interactive learning environment using the latest industry trends and technologies.
- **Student-Centered Approach:** To implement an outcome-based education framework that focuses on students' academic, professional, and personal growth.
- **Community Engagement:** To contribute to the local community and industries by engaging in research, outreach programs and initiatives that promote sustainable development and social responsibility.

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

Institution is affiliated to the Central University i.e. HNB Garhwal University, Srinagar and approved by the Ministry of Education.

- The Management of the Institution is very visionary to impart quality education and also bring up the intuition towards global level.
- Small, Clean and Beautiful lush green campus in 3 acres of land with very good air quality.
- The environment of the Institution is supportive and very peaceful in nature.
- Qualified, Experienced, Ethical and Dedicated faculties are available for students.

- Successfully 15 batches of HM, 15 batches BCA, 14 batches B.Sc. IT and 14 batches BBA have passed out from the Institution.
- Strong Alumni network in India and Overseas.
- Value added courses for students.
- Institution has transparent and unbiased policies.
- Placements records of the Institution.
- Industrial connections of the institution.
- NEP & OBE aligned with teaching learning process.
- Identity of the College in local and on national level through Shri Balbhadra Singh Negi, the founder of Garhwal rifles
- Monthly Meeting for smooth functioning
- Safe & Ragging free campus.
- Industrial and Social exposure for students.
- Quality Assurance Cell.

### **Institutional Weakness**

- Number of students are less due to remote location of the Institute.
- Financial barriers due to less number of students and a large portion of these students are from low-income families from Garhwal Hilly areas.
- Lack of autonomy to upgrade curriculum.
- Affiliating universities are very far from the Intuition which makes a difficult to communicate for official work.
- Lack of research-oriented faculties

### **Institutional Opportunity**

- Offer more programs in future to attract students from all over India
- After getting Autonomous status, Institute will offer advance and industry oriented programs for student's better placement.
- Being located in a historic place (Birthplace of King Bharat) attracts more students for admissions.
- Get funds from sources like Government and Industries to improve research and innovation in the institution.
- Institute can start skill-based courses for students.
- Offer attractive salaries and benefits to staff.
- Institution can develop research centers.
- Institute can collaborate with more industries.
- Institution can develop world class infrastructure from existing Infrastructure.
- Networking and sharing of facilities with other intuitions.
- Faculty and Student exchange program with foreign organisations.
- Institute can invite senior professors and adjunct professors in specialised areas.

### **Institutional Challenge**

- Lack of funds is the main issue of the Institution.

- Location of the Institute is the biggest challenge to attract students, highly qualified faculties and corporates.
- Institution faces the challenge of University curriculum not being updated regularly and Industry requirements changing frequently.
- Technology upgradation is also a challenge for the Institution with the limited funds.

## 1.3 CRITERIA WISE SUMMARY

### Curricular Aspects

The IHMS is situated at Kotdwar, which is affiliated with Hemvati Nandan Bahuguna Garhwal University, and hence adopts the same academic calendar of the university. Academic planning is the responsibility of the head of department (HoD) with course allocations based on faculty specialization. Industry input is integrated into value-added courses, and guest speakers from academia and industry further enrich student experiences.

The institute uses integrated ICT classrooms and effective knowledge-delivery techniques, such as group discussions, video lectures, and field visits. Personality development classes were also included in the curriculum. In the Library, there is a diverse collection of materials, such as books, journals, e-books, and e-journals.

To conduct a continuous internal assessment, the following techniques are used in the IHMS such as Assignments, Projects, Quizzes, and Group Discussions. A structured assessment system helps to document and have proper student assessment with internal examinations and mid-term and term ends. Faculty monitors progress through regular reports signed by the HoD to ensure curriculum effectiveness.

IHMS focuses on promoting an understanding of cross-cutting concerns, such as gender equality and human rights, among learners through various measures. Gender equity is achieved by practicing equal treatment and opportunities in academic and co-curricular activities. CSR activities such as blood donation, tree plantation, and other literacy programs enhance human values.

The institute also carries out awareness of human rights issues and celebrates Human Rights Day. Professionalism is reflected in the curriculum whereby students are required to organize events, such as conferences and guest speakers, to enhance their leadership experience. organize events, such as conferences and guest speakers, to enhance the leadership experience. Positive moral and ethical values are supported through national and regional celebrations such as Independence Day, international yoga day, and traditional Harela.

One of the main principles is environmental sustainability, which is evident in the curriculum, which includes “Environmental Study.” Students engage in cleanliness drives, planting trees, and following the institute’s policy of presenting saplings instead of flowers. Environmental awareness is promoted through themed events and activities that emphasize the preservation of nature and local culture

### Teaching-learning and Evaluation

The Institute of Hospitality, Management, and Sciences (IHMS) focuses on providing quality education through effective teaching, learning, and evaluation methods. It has sufficient **student-faculty ratio**. Teachers give proper attention to the students and being able to give individual attention. It makes learning more interactive and engaging. All faculty members are qualified as per the requirement.

The institute offered **31 value-added courses** in last 5 years, and developed additional job skills among students. These courses help students to gain valuable knowledge that complements their academic studies and prepare them for getting good job opportunities.

Teaching methods are **student-centered**, using modern technology like ICT tools in classes to make learning more interactive and interesting. The institute also organizes various workshops, seminars, and soft skills programs on regular basis to help students in improving their communication and leadership skills. **Experiential learning** is a key part of the education system, where students gain real-world experience through internships and training programs.

The institute also provides mentors, who guide students individually and help them in their personal and academic journey.

The institute has a well-equipped library with **6,346+ books** and **1,198+ titles** available for students in Business Management, CSIT, and Hotel Management departments. This allows students to access a wide range of study materials for their coursework. IHMS also facilitate digital learning platform through National Digital Library (NDL) and Developing Library Network (DELNET), New Delhi.

The institute have good **passing percentage** with **91.62%**, showing its strong commitment towards higher attainment.

In the past five years, the institute has achieved **225 successful placements** for students in various companies. Additionally, **108 students** chose to continue their studies in higher education.

The Institute of Hospitality, Management, and Sciences prepares students for their career growth and lifelong learning, using a blend of academic learning and practical experiences.

### **Research, Innovations and Extension**

The Institute of Hospitality Management and Sciences (IHMS) Kotdwar promotes research activities, IPR and innovation with setup and facilities linking to Research Cell, IPR Cell, and Innovation Cell. The IHMS provides financial support in terms of seed money, academic leave, and conducting research, seminars, and conferences. The institution fosters industrial linkages through guest lectures and has an Innovation Cell to support entrepreneurial ventures and ideas. The IPR Cell aims to spread awareness about the protection of intellectual property and help in the process of patenting and designing. The IHMS has established national records and implemented a promotion system that recognizes research contributions to society.

IHMS Kotdwar is situated in the Garhwal region actively engages in social extension activities to benefit both students and society. IHMS is working in collaboration with NGOs, government and local bodies concerned for the betterment of health, education, environment, and cleanliness. Some of these activities include: plantation drives, cleanliness campaigns, AIDS awareness marathons, and others that assist students in understanding social responsibility and holistic development. IHMS promotes collective social contributions and celebrates

key national days within the community. Future plans include the adopting villages in Unnat Bharat Abhiyan for development. This hands-on involvement nurtures the social and individual growth of students.

IHMS has always participated in several extension activities with the government and other government-recognized bodies to create a positive social difference. These activities are not only beneficial for the welfare of society but also encourage students and volunteers to participate in it. For these efforts, the IHMS has always attempted and gained appreciation from different government and government recognised bodies. Over the past five years, these efforts have been rewarded by various awards and acknowledgements thus proving the beneficial impact of the institution's work. The IHMS has received several honours over the years, as follows. Appreciation letters from various NGOs and organisations recognition certificates from government bodies such as ARTO and Government hospitals. Recognized by the Chief Minister's office, Uttarakhand and Certificate of recognition from the Institution Innovation Cell (IIC), MHRD.

### **Infrastructure and Learning Resources**

The Institute of Hospitality, Management and Sciences, Kotdwar (IHMS), offers a sufficient infrastructure and ICT facilities Serve as academic, administrative, and extracurricular needs of the students & staff. The institute has 8 offices, 8 labs, 12 classrooms, and 2 seminar halls to support learning and administrative functions. It also provides specialized spaces such as a medical room, cafeteria, and tutorial room. Recreational facilities include 2 sports grounds, a volleyball court, a football ground, a badminton court, a kabbadi court, a gymnasium, a yoga room, and table tennis (TT) room. Separate parking spaces are available for staff and students, and there are well-maintained common rooms for boys and girls.

IHMS have 2 libraries with a wide collection of resources. The Management Department has 2,092 volumes across 381 titles, CSIT Department offers 2,586 volumes over 416 titles, and Hotel Management Department provides 1,668 volumes across 401 titles. Additionally, 137 periodical books, dictionaries, and encyclopaedias are available for reference. The institute also provides access to e-books and e-journals through DELNET. IHMS has to access the National Digital Library, ensuring students and staff could use comprehensive digital resources in the institution. IHMS also provides 40 open-source application software and system software in the computer labs for enhancing learning.

IHMS has managed wide availability of ICT tools within the campus. The institute has 12 ICT-enabled classrooms and 2 ICT based enable seminar hall, 99 computers with 300 Mbps broadband connection that enhances both academic and administrative efficiency. IHMS has Wi-Fi routers throughout the campus to cover maximum area. A reprography station is available for quick printing needs. LCD projectors have been installed in all the classrooms, tutorial rooms, and seminar halls. Furthermore, the institute uses an ERP system in the library for efficient book issuance and record-keeping, for streamlining library operations. The total capital and revenue expenditure incurred by the institution in the last five year are Rs 235.11 lakh and Rs 121.632 lakh.

### **Student Support and Progression**

Institute of Hospitality, Management, and Sciences (IHMS) continuously supports students through scholarships, skill development, cultural engagement, placements, and higher education opportunities.

**Scholarships:** Institution has improved its policies to provide better financial support to the students and trying to provide benefits to maximum number of students. From 2018 to 2023, IHMS provided scholarships to 451

students, total approximately 1,24,40,900.

**Skill Development:** IHMS students not only get syllabus based education but also take part in skill development activities like soft skills, yoga, language classes, ICT trainings and workshops. Institute have conducted 62 sessions focusing on soft skills, yoga, language, and ICT, enhancing students' professional and personal growth.

**Extracurricular Activities:** Extracurricular activities are the regular part of IHMS academics. Throughout the year we conduct cultural and sports events. IHMS promotes cultural and sports participation among students. In last 5 years we have organized 56 cultural events and 97 sports events over the five years, promoting all-round student development. Other than internal events our students take part in other state or university level events. Students also earned 39 awards and medals in external events, with the highest count of 12 in 2022-23.

**Placements and Jobs:** IHMS always works for the career development of the students. Our placement drives create a bridge between academic and career. Total of 225 students were placed across various industries from 2018 to 2023. The highest number of placements occurred in 2021-22 with 59 students. Additionally, 3 students secured government jobs during this period.

**Higher Education:** In last 5 years, total 108 students opted higher education in the field of management and computer science.

**Alumni Engagement:** An active Alumni Association was formed, and annual alumni meets have been held, fostering long-term connections and networking opportunities. It also help us to get more career opportunities to the students.

IHMS always shows a strong commitment towards student progression through financial support, skill development, and career advancement, ensuring holistic growth and success for the students.

## **Governance, Leadership and Management**

The institutional governance, leadership, and management are only the source of ensuring that IHMS kotdwar vision and mission are translated into actionable practices that promote quality education, innovation, and sustainable development.

### **Governance**

The governance framework of the IHMS Kotdwar is built on transparency, accountability, and stakeholder engagement. It ensures that decision-making processes align with the institution's vision to promote excellence and innovation in education. The governing bodies, including the Board of Directors, Academic Council, and Executive Committee, work collaboratively to establish policies and long-term strategic goals. This includes update academic offering as per industry's needs, promoting outcome-based education and to develop standards as the NEP 2020. The IHMS always encourage it stake holders to participating in governance, including all teaching and non-teaching staff through monthly meeting also invite suggestion from students as per their needs.

## Leadership

The leadership of IHMS Kotdwar including the directors, principal and heads of departments, ensure that the vision of developing competent professionals is realized through a dynamic and supportive educational environment.

Leaders encourage the adoption of modern pedagogical approaches, research initiatives, and the integration of technology into the learning process. They also play a critical role in driving sustainable practices and social responsibility initiatives that align with the mission of contributing to the nation's development. Effective leadership promotes a culture of continuous improvement, encouraging both faculty and students to strive for excellence.

## Management

The management of IHMS Kotdwar focuses on operational and strategic execution efficiency. Management overseeing academic programs, resource allocation, infrastructure development, and faculty support to ensure that the IHMS remains competitive and sustainable. The management of IHMS always try utilise resources to support innovation, research and community outreach effort with its limited and small fund. The administration focusses on dementalizing practices and allowing for collaborative decision making at all level independently which is essential for the institution's sustained growth and achievement of both short-term and long-term objectives

## Institutional Values and Best Practices

The values of institute of Hospitality, Management, and Sciences Kotdwar are to create and maintain an environment that is progressive and inclusive to students, faculty and other members of the institute. Through equality, safety and harmony, the institution goes out of its way to make sure that everyone gets a opportunity for success.

One of the important values at IHMS is gender equality. The Institute ensures that both male and female students have equal access to educational and social opportunities through institution infrastructure. Institution always tries to promote a balanced environment where all students feel respected and empowered.

Safety and a stress-free environment are also attached with the campus culture. IHMS has implemented policies to ensure a safe and secure place that is free from discrimination and harassment. Students are encouraged to focus on their studies and personal growth in a supportive and stress-free atmosphere.

Cultural values and community engagement are integral parts of IHMS's daily activities. The Institute actively participates in the economic upliftment of the needy and fosters communal harmony through various initiatives that reflecting its deep commitment to societal well-being. These efforts reflect IHMS's dedication to promoting not only academic excellence but also a sense of social responsibility.

The Institute of Hospitality, Management, and Sciences (IHMS) Kotdwar focuses on two key best practices: the **Employability Enhancement Program (EEP)** and **Social Responsibility Programs**. The EEP equips students with skills through value-added courses, leadership workshops, and industry collaborations with MOUs, preparing them for future leadership roles. And IHMS promotes social responsibility through initiatives through various impactful initiatives, such as the annual blood donation drive, support for local healthcare, and



road safety campaigns. These programs not only raise awareness about safe driving and community well-being but also extend to environmental sustainability, health education, and safety measures. By engaging in activities that promote healthier lifestyles, environmental stewardship, and community education, IHMS ensures that its students excel not only in their professional lives but also as responsible citizens contributing meaningfully to society."

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	INSTITUTE OF HOSPITALITY, MANAGEMENT AND SCIENCES
Address	IHMS Balbhadrapur, B.E.L Road Kotdwar
City	Kotdwar
State	Uttarakhand
Pin	246149
Website	<a href="http://www.ihms.ac.in">www.ihms.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	Ashwani Sharma	01382-231892	9582035504	-	ihmskotdwar1@gmail.com
IQAC / CIQA coordinator	Ashutosh Dhar Dwivedi	01382-231893	8860847325	-	executive.director@ihms.ac.in

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Uttarakhand	Sri Dev Suman Uttarakhand Vishwavidyalay	<a href="#">View Document</a>
Uttarakhand	Uttarakhand Technical University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
AICTE	<a href="#">View Document</a>	20-06-2023	12	Extension of approval has been received on date Nineteen May Two thousand Twenty four for next one year

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	IHMS Balbhadrapur, B.E.L Road Kotdwar	Urban	3	6038.697

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/ Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BHM,Department Of Hotel Management,	48	Intermediate	English	90	31
UG	BSc,Department Of Cs And It,Information Technology	36	Intermediate	English	60	22
UG	BCA,Department Of Cs And It,	36	Intermediate	English	60	58
UG	BBA,Department Of Management,	36	Intermediate	English	60	42
PG	MBA,Department Of Management,HR Marketing and Finance	24	Graduation	English	60	5

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				2				24			
Recruited	0	0	0	0	1	0	0	1	16	8	0	24
Yet to Recruit	1				1				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						0
Recruited	0		0		0	0
Yet to Recruit						0
Sanctioned by the Management/Society or Other Authorized Bodies						32
Recruited	26		6		0	32
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	3	1	0	4
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	17	7	0	24
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	266	17	0	0	283
	Female	116	6	0	0	122
	Others	0	0	0	0	0
PG	Male	1	3	0	0	4
	Female	1	2	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	2	2	2	0
	Female	4	1	0	0
	Others	0	0	0	0
ST	Male	0	1	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	3	6	2	3
	Female	1	0	0	0
	Others	0	0	0	0
General	Male	100	85	68	65
	Female	38	28	31	14
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		148	123	103	82

### Institutional preparedness for NEP



1. Multidisciplinary/interdisciplinary:	IHMS courses are affiliated with HNB Garhwal University and Sri Dev Suman University. In the syllabus of BBA, BHM, BCA & B.Sc. IT, there are Ability Enhancement courses, Skill Enhancement Courses apart from this the institute offer the Value added courses for all students. The students of Session 2022-23 batch are enrolled in an NEP-based program. Our teachers provide knowledge through both theoretical and practical aspects. Additionally, IHMS has been introduced value-added programs since July 2018. These programs are available to all students, allowing them to choose courses according to their interests.
2. Academic bank of credits (ABC):	The Academic Bank of Credits is a credit repository system under the UGC, launched to fulfill the guidelines of the NEP-2020. IHMS began registering its students in this system in July 2022. While only our BBA students were registered in 2022, since 2023, all students have been registered with the ABC.
3. Skill development:	IHMS focuses not only on providing theoretical knowledge but also on developing skills required in the industry and other areas of life. We regularly conduct soft skills programs to enhance communication and presentation skills among our students. Our BCA and B.Sc IT students are actively involved in developing computer skills, while BHM students learn cooking and other technical skills required in the industry. Additionally, regular workshops in all three domains aim to develop domain-specific skills.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	IHMS integrates the Indian Knowledge System into its academic activities. Our yoga programs are a prime example, where we not only celebrate annually but also strive to incorporate Indian yogic ethos into the system. Furthermore, we celebrate Vishwakarma Diwas every year to educate our teachers and students about our culture. IHMS belongs to Garhwal region of Uttarakhand and it always promote its Garhwali culture through various cultural programs. Our BHM domain promotes Garhwali cuisines at national and International level. Our BHM faculty member Mr. Pankaj Kukreti and Mr. Vijay Pant has written a book “Basic Food Production Techniques and Skills” to promote Garhwali cuisine over the world.

<p>5. Focus on Outcome based education (OBE):</p>	<p>IHMS understands the value of outcome-based education. Our academic system is designed around this concept, and our assessment patterns follow it. Each program and course has defined outcomes. All teachers adhere to Bloom's taxonomy in their teaching and assessment processes. As a result of these practices, IHMS has a strong track record in training and placement.</p>
<p>6. Distance education/online education:</p>	<p>Generally, IHMS does not offer any distance programs. However, during the pandemic in 2020 and 2021, all faculty members provided online education to students using platforms such as Google Classroom, Google Meet, and Zoom to engage students in the teaching-learning process. Some of our teachers also maintain educational blogs and YouTube channels to facilitate online education.</p>

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes, the Electoral Literacy Club (ELC) has been set up at IHMS. It was established on 23rd March 2023.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, students are included among the members as coordinators. The committee comprises 11 members, 5 from the management and faculty, and 6 student representatives.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>IHMS created awareness among students in class to cast votes. Some students had doubts about required documents for casting their first vote. Faculty members solved their doubts and shared their experiences of voting with first time voters</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>IHMS conducted an event titled "Lok Sabha Election Awareness Program with Rangoli, Skit, and Mehandi Competition" on 28th February 2024.</p>

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

Approximately 90% of students are enrolled as voters. Other remaining students are below 18 years.

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
325	318	295	269	266

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 41

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
24	22	21	22	21

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
219.31	97.45	37.96	99.43	106.16

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

Institute of Hospitality, Management and Sciences is one of the premier institutions of Kotdwar and is affiliated with Hemvati Nandan Bahuguna Garhwal University (A Central University). The institute follows the curriculum designed by the university. The university drafts the Academic Calendar and distributes it to its associated institutions at the start of each academic year. The academic calendar of the institute is determined by the Academic Council/Internal Quality Assurance Cell, which is presided over by the Principal/Director Academics. Additionally, each department creates an activity & academics calendar that outlines the activities and evaluations for that specific academic year. The institution uses efficient time management to ensure that the deadlines set by the associated university are carefully followed.

**Response: Academic Planning and Implementation:**

- Subject allotment is done by the Head of the Department based on the subject expertise of each faculty.
- Industry and Academia input from the experts is considered in designing and implementing Value-Added Course(s).
- All departments occasionally have guest lectures by knowledgeable professors or executives from famous institutions or industries to promote student learning and impart knowledge about industry needs, technological advancements, and real-world applications.
- Every faculty member has a course file that contains information about the institute's and departments' vision and mission, course objectives and outcomes, lecture schedule, notes, old question papers, and student performance, among other things.

**Course delivery:**

- The institute has ICT enabled classrooms that complement the teaching-learning process.
- Effective course delivery is achieved through demonstrations, video lectures, role play, Group discussion, Tutorial Classes, Field Visits, and other techniques.
- Since it is our goal to help students develop their unique personality, we provide them a variety of options to do so by adding Personality Development Classes to their normal curriculum.
- By actively involving students in the teaching-learning process, the Institute has succeeded in shifting the course delivery process from being 'teacher-centric' to 'student-centric'.
- All modern facilities and resources, including books, journals, periodicals, e-books, and e-

journals, are available at the library. It has subscriptions to several print journals also in the management, science, and hospitality.

- Effective curriculum delivery is ensured through guest lectures, seminars, conferences, expert sessions, industry visits, project guidance, technical workshops soft skills training, etc. imparted by Industry resources.
- Each faculty member fills a Monitoring, Evaluation and Follow-up Proforma and it has been formally signed by the HoD following each unit to ensure effective monitoring. In addition, the department head fills a Monthly Department Follow up Report that includes department's monthly progress report.

**Continuous Internal Assessment:**

- Well-planned continuous internal assessment is properly documented and disseminated to students through the 'Internal Concurrent Evaluation' manual.
- In addition to Mid-term and Term-end assessments which are conducted within all semester various innovative assessment methods are implemented for each course.
- To gauge the understanding level of every course by the students, regular assignments, minor projects, seminars, quizzes', group discussions, and surprise tests are evaluated regularly apart from internal examinations duly submitted by the students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.2 Academic Flexibility**

**1.2.1**

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 19

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 50.1

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
180	185	145	142	86

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**



The Institute has various committees actively involved in sensitizing students towards cross-cutting issues to impart higher moral values and professional etiquette within them. The University curriculum has several courses that educate students about such issues.

### **Gender Equality:**

To establish and maintain gender equality in the campus by providing equal opportunities to students and staff of all genders in terms of admission, placement, training programmes, sports, co-curricular and extra-curricular activities and various technical and non-technical programs.

### **Human Values:**

Pupils are constantly motivated to take part in extracurricular events that focus on moral and social values, environmental concerns, and the advancement of women. The institute organizes many CSR activities Programs in association with NGOs and government bodies to make students loyal, honest, peaceful, and true to our society.

- Blood Donation
- Clothe Distribution
- Tree Plantation
- Food Distribution in the slum areas
- Literacy programs in the villages
- Road Safety Awareness

**Human rights:** Since human rights are everyone's fundamental rights, our organization makes sure that no one's rights are violated. Human Rights Day is observed on December 10th. Our organization plans awareness campaigns and encourages people to exercise their fundamental rights.

**Professional ethics:** Students receive instruction on professional ethics as part of their coursework. Students are being taught the value of cooperation, management awareness, engineering and hospitality ethics, moral and social values, loyalty, and imbibing leadership. To develop professional ethics, Institute fixed few activities in academic Calander where students work as organizers.

- National Conference
- International Conference
- Limca Book of Records
- Shikshak and Pratibha Samman Samaroh
- Guest Lectures/Workshops
- Industrial Tour/Visit

**Moral and Ethical Values:** Students' education becomes infused with moral and ethical principles. The educators give it their all and help the students become responsible citizens. Every year, regional and national holidays are observed in order to in still in the children a sense of civic duty and respect for their nation and society. Some of the events and Dyas are celebrated include

- Days: - Independence, Republic, Gandhi Jayanthi, Teacher`s, Voters Awareness, International Yoga and World Environment etc.
- Events: - Phool Dei, Harela and Budi Diwali (Egaas) etc.

**Environment and Sustainability:**

- As a part of the core curriculum, "Environmental Study" is included in all disciplines. The faculty educates the students on the basic components of the environment and their applications in variety of fields.
- To strengthen students' understanding of environmental issues, the Institute involves them in a variety of initiatives, like clean-up drives, planting trees, on and off campus on Environment Day.
- The institute always offers a sapling to each and every guest instead of flowers. Students are made to realize the importance of preserving the environment.
- Group of students gather trash from the campus every day after the morning briefing and place it in a trash can to help maintain a neat and pleasant environment.
- During the conferences, we set a Garhwali theme, where all our attendees are dressed in Garhwali caps, and are served food from Uttarakhand.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 49.23

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 160

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 36.07

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
115	103	83	97	89

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
270	270	270	270	270

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 4.6

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
10	4	4	5	0

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
100	100	100	100	100

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 13.54

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

**Student Centric:** Institute of Hospitality Management and Science, is an affiliating institute at Kotdwar, Pauri Garhwal Uttarakhand, and Institute is focused to bring out the best from the each and every student. The institute follows different teaching-learning methods to teach students. The institute focuses on student-centric methods. IHMS adopts the best teaching- learning methods like case study methods, demonstrative learning, experimental learning, and participative learning. Institute also implement Mentor-Mentee System in which faculty Members act as guardians of students. Along with this, remedial classes are provided to slow learners, and fast learners are encouraged to do better. The institute installed projectors in every classroom along with internet facility in classrooms, which helps to accomplish our teaching- learning goals. The institute provides different opportunities for students with optimized learning. Faculty members use PPTs to teach students.

**Experimental Learning:** Industrial visits are arranged for students to show them the live and Demonstrative process. IHMS occasionally organizes industrial visits to students. In the current year, the number of industrial visits for students has increased. Computer lab's practical helps students through experimental learning. These approaches enable students to apply theoretical knowledge to practical situations, engage in meaningful discussions, and address complex problems using innovative solutions.

**ICT:** The integration of Information and Communication Technology (ICT) tools and online resources have played a crucial role in enhancing the effectiveness of these pedagogical strategies. By leveraging digital platforms, virtual labs, interactive simulations, and multimedia resources, the institute has installed 14 projectors in each classroom. The institute has 3 computer labs with 90 PC's.

**Problem Solving Methodologies:** Project/Assignment is given to students to enhance their learning. Projects given to students help them learn in an exploratory manner. A Project Report was prepared by students in their final semester. Students are guided under the supervision by an Assistant Professor to complete the project report. To provide students with the institute with better learning materials uses the DELNET & National digital library open library source. With the help of this access, students can access high-quality study materials. Institute provides all the above facilities to students, so that they can learn better. From the current session, we have introduced an e-learning library to students. They can access all the resources and use the ICT system on campus.

**Participative Learning:** It boosts active learning and increases engagement through role play and presentation. Institute also provides different types of competition for students such as Tech Spark and Code War, Business quizzes, and Management Games to develop critical thinking skills.

IHMS focuses on developing a learning habit in students so they can solve their study-related problems as well as social life problems.

The motive of IHMS is, In a knowledge-driven society where information has an increasingly short shelf life, the teachers need to focus on long-term goals of preparing students for life activities, thereby equipping them with more than a finite and rapidly obsolescent body of knowledge, and developing them to understand, apply and create knowledge, as well as to constantly refreshed and upgraded their knowledge.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 90.16

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	25	22	25	22

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 32.73

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	7	5

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

Internal Exams help students to know about their academic standing. It is part of Formative Assessment. The Internal Assessment process followed university guidelines and was clearly conveyed to all students through their class mentors.

The internal exam schedule was prepared and shared with the students in advance through notice and verbally conveyed by a class mentor. IHMS conducts two internal exams for students and provides sufficient preparation time. The syllabus covering these internal tests is approximately 50%. Additionally, the institute also provides opportunities in terms of improvement exams to students who did not appear in either of the exams due to medical or serious causes. However, the improvement exam will cover the entire syllabus.

The IHMS conducts an internal exam as per the guidelines mentioned by the university. Students with less than 75% attendance were detained and not allowed to appear for examination. Students arriving in the Exam Hall 30 minutes after the start of the Exam are not allowed to appear for the exam.

Exams are held in classrooms where students from different branches are seated at a safe distance from each other. Two faculty members were assigned to the invigilates. An invigilator should be attentive during the examination to avoid any misconduct by students during the examination. During the examination, the deputed flying squad may visit the examination cell for checking at any time.

Moreover, every subject in charge is required to prepare two sets of questions. The Head of the Department reviews the pattern, quality, and accuracy of the question papers prepared by the subject in charge of the internal tests. As per the exam policy, all the subjects in charge are required to prepare a question paper based on Bloom levels.



The institute is fully committed to conducting an internal exam and fair evaluation of students. A standard format for giving marks in the internal practical assessment is followed by all the departments. Once the evaluation is completed answer sheets are shown to the students for ensuring the fairness of the evaluation.

**At institute Level:** To maintain the transparency Subject Teacher show answer sheet to the students can check their grades. If students are satisfied with the evaluation subject teacher Submit answer sheets to the exam cell. If a student is dissatisfied with their marks, they may Submit an application to the Head of Department. Upon approval from the Director, the exam cells present their answer sheets. If the Head of Department rejects the application, the student can appeal to their class mentor, who will forward it to the Director of Academics and the exam cells for further analysis. Ultimately, if the subject teacher identifies a valid issue regarding marks, the necessary adjustments were made on time.

**External Examination:** To maintain fairness during semester examinations held at external canter, the university appoints an examiner from a different college for practical exams. Students were instructed to strictly follow the guidelines provided. Additionally, students also have Right of re-evaluation through scrutiny. Moreover, exams are conducted under the CCTV surveillance; invigilator and flying squad may visit any time in the examination cell for checking.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

**Response:**

#### **Outcome Based Education**

IHMS follow the guidelines of UGC and higher education for the professional educational Programmes. The institute emphasizes on outcome based education, where learnings are measurable and reflected in student's performance. Institution's Outcome-Based Education (OBE) system is designed with specific goals that students have to achieve during the entire course.

**POs, COs & PSOs:**

Our Academic Committee ensure that Program Outcome (PO) and Course Outcome (CO) should be

known to the students of the institute, so that they could be aligned with our OBE based teaching learning system.

Intuition's POs, COs & PSOs are displayed and communicated through Institute's website as well as in Departmental Notice Board, so that every student will have clear idea about the outcomes.

Institute's Vision and Mission along with the Departmental Vision and Mission are conveyed to all the staff members and students by Academic Committee.

Our faculty members are always available to solve any query or doubt of the students regarding these outcomes.

### **Briefing of POs & PSOs:**

It is important to explain POs & PSOs to the students in the beginning of academic session of the course to develop a clear understanding of OBE system. Our Academic Committee provides detailed information about POs & PSOs in the orientation programme to the new enrolled students. Moreover, IQAC organizes expert's seminars and workshop for spreading the knowledge about these outcomes.

### **Formulation of COs:**

Academic Committee has formulated the Course Outcomes (CO) for higher education programme. All course outcomes are framed to achieve its programme outcomes. It took the recommendations and suggestions from the respected faculty members of the department for the effective implementation of the course outcomes.

### **Circulation of COs:**

It is important for the students to understand course outcomes to gain the deep insight of the courses. Our faculties communicate course outcomes to the students before starting of the course syllabus. All Course Files, Lab Manual / Student's Lab Records must have attached copy of CO's.

To ensure the effective and continuous improvement, the institute considered stakeholder's feedback to the students for further improvement as per the requirement & implement the same in the institution.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

**Process of calculating the Attainment of CO:** In order to calculate CO of a particular course 60% of Direct assessment and 40% of Indirect assessment is taken for calculation. The Direct assessment includes Continuous Internal Assessment (CIA) and External Assessment by final examination of the affiliating university.

**Example:**

**Direct Assessment** – For calculating 60% of attainment from direct assessment, 50% of CIA and 50% of the external assessment are taken. Suppose a student obtains 25 marks out of the maximum marks of 30 in her CIA and 60 marks out of maximum marks 70 in her external examination, her score will be  $12.5 + 30 = 42.5$  in the direct assessment, thus total 42.5 will be taken as the 60% of her direct assessment.

**Indirect Assessment** – The indirect assessment is done on the basis of students' opinion, termed as '*Course Exit Survey*' administered through a questionnaire consisting of questions related to their learning in a particular course. The calculation is done out of 100 marks which are based on their responses to the different questions. A total of 40% of the score is taken from the indirect assessment. Suppose in the indirect assessment, 95 marks out of 100 are scored, 40% of 95 = 38, which will be considered for calculating final score of CO.

**Final Score of CO** – In the above example the final score of CO is  $42.5 + 38 = 80.5$

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

**Pass percentage of Students during last five years (excluding backlog students)**

**Response:** 93.24

**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
77	91	63	39	75

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
83	100	64	42	81

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.9

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Institute of Hospitality, Management, and Sciences (IHMS) in Kotdwar, has created and ecosystem for Research and Innovation as:

- Developing Important cells and Communities for Research, IPR and Innovation.
- Establishing state of the art Infrastructure and
- Taking initiative for awards, seed fund and recognition for research and dissemination of knowledge.

**Research Policy:**

Institute has an own research policy which is in favour of faculty and students. The Institute provide seed fund and Academic leave for research activities perform by the faculty members and students like attending conference, workshop, seminars and academic leave for PhD Work. Institute also funded for inhouse workshop, seminar, and conference at national and international level for the organising committee.

### **Expert Lectures**

IHMS Kotdwar actively invite industry experts, representatives from organizations, and professionals to engage in networking sessions, workshop and live session aimed at updating the knowledge of both faculty and students. These interactions provide invaluable insights, foster collaboration, and ensure that our academic community remains at the forefront of industry trends and developments.

### **Community Research**

IHMS Kotdwar fosters a vibrant community of researchers dedicated to exploring diverse fields, from patents to copyrights, contributing to the advancement of knowledge and innovation in hospitality, management, and computer applications.

### **Innovation Cell**

IHMS Kotdwar has an Institute of Innovation Council (IIC) under the ministry of MHRD. In Innovation Cell, Student organise and participate in different event related to entrepreneurship such as expert talk from industries, Startup boot camp, IPR workshop and EDP.

### **IPR Cell**

IPR Cell of IHMS Provide awareness and technical knowledge of the Intellectual property to the faculty members and students. IPR Cell regularly conducted workshop, seminars related to Intellectual property rights. IPR Cell also provide support for filling patent, design registration and copyrights to faculty and students.

### **National Record**

IHMS also conducted national record related to hospitality field and also try to expend in other fields. One of the major events is Limca Book of Record 2022 and 2023.

### **Promotion system on the basis of Research and Innovation**

To encourage the research and innovation ecosystem IHMS have a promotion system on the basis of research and innovation contribution towards the society.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.2.2**

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 48

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	11	4	3	10

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**3.3 Research Publications and Awards****3.3.1**

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response:** 0.07

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	0	0	0

**File Description****Document**

Institutional data in the prescribed format

[View Document](#)**3.3.2**

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 2.95**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
40	20	20	22	19

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

IHMS Kotdwar is situated in the Garhwal region, offering numerous opportunities to contribute to society. IHMS is always prepared to engage in social extension activities, not only for the benefit of its students' learning but also for the betterment of society.

IHMS, across all three departments, encourages its faculties and students to focus on four major segments for extension activities in collaboration with different government recognised bodies and NGOs. These efforts aim to strengthen society and sensitize students to social issues, fostering their holistic development.

The four Major segments for Extension activities are:

1. Health



2. Education
3. Environment
4. Cleanliness

The outreach activities organized by IHMS help students to develop an all-around personality as they engage in collaborative efforts with various government organizations. This collaboration makes an understanding of social responsibility towards society as a whole, emphasizing collective rather than individual contributions.

Collaborative organizations include:

- NGOs
- Government Hospitals
- Government Primary Schools
- Government Inter Colleges
- Nagar Nigam (Municipal Corporation)
- Forest Department
- Local Villages

The main objective of the extension activities organized by IHMS is to mobilize the resources, knowledge and learning towards the society and from the society. IHMS understands the importance of growth of technology but also knows the precious requirement to save the environment and health. IHMS's students and faculty organize different extension activities within the campus and outside the campus like Plantation drive, cleanness drive, AIDS awareness marathon, Road safety marathon, Ek Ghar ek roti, Polythene mukt shahar etc.

The students from the different departments learn social responsibilities and also know why the Government celebrates different days in the calendar by celebrating these important days with needy people like world food day, World AIDS day and world Environment.

IHMS invited volunteer's students and faculties to contribute for the society and these volunteers inspire, message, communicate to other students and community. Such activities provide the complete opportunities to engage, collaborate, inspire, interact, learn and experience for the student for complete development of social and individual personality.

IHMS is already working with different organizations and in future we adopt villages in an organised way under the scheme of Unnat Bharat Abhiyan for their complete development and help.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

IHMS has always participated in several extension activities with the government and other government-recognized bodies with the view of making a positive social difference. These activities are not only beneficial for the welfare of the society but also encourages students and volunteers who are participating in it. For these efforts, IHMS has always attempt and gained appreciation from different government and government recognised bodies.

Blood donation is one of the regular extension activities carried out by IHMS where blood donation camps are conducted periodically along with the government hospitals. This has received appreciation from these hospitals especially in regard to the timely and regular provision of blood units that has greatly aided in the saving of lives. Another important extension activity is the road traffic safety consciousness drive that is carried out with the help of Assistant Regional Transport Office (ARTO), Kotdwar

Apart from these particular activities, IHMS has been awarded for its other efforts towards needy society. In the last five years, through IHMS's extension activities, there was not only the improvement of tangible benefits for the community, but more importantly, people are changed at the mental level, such that they can join their efforts to solve the problems of society collectively.

These efforts have been rewarded by various awards and acknowledgements thus proving the beneficial impact of the institution's work. IHMS has received several honours over the years, among which are the following:

Appreciation letters from various NGOs and organisations

Recognition certificates from government bodies such as the ARTO and Government hospitals.

Recognized by the Chief Minister's office, Uttarakhand

Certificate of recognition from the Institution Innovation Cell (IIC), MHRD

These award and recognitions not only acknowledge the student's commitment, faculty and especially the community partners but also to motivate IHMS to continue its effort in changing the society and the world.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3**

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 33

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	5	8	7

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1**

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 19

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

**Response:**

The Institute is spread across 2.5 acres of lush green land, offering sufficient infrastructure and physical facilities to meet students' needs. The institution has 9 laboratories, 14 classrooms, 8 tutorial rooms, and 2 seminar halls fulfilling the compliances of the University's requirements. Resources for utilizing information technology are available to support qualitative learning outcomes. Each classroom, seminar hall, computer lab, and laboratory is equipped with information and communication technology. All laboratories are furnished with modern, well-maintained equipment as prescribed by the University curriculum. The computer labs offer systems equipped with both open-source and licensed software. Institution is currently maintaining a 5:1 student-computer ratio to ensure proper access to ICT services.

**Classroom Facilities:** The classrooms are well-ventilated and eco-friendly, providing comfortable seating with benches and individual chairs. Each classroom and tutorial room is equipped with an LCD projector and internet connectivity. Teachers can use marker boards or ICT based pedagogy to facilitate outcome based teaching learning system.

**Laboratory Facilities:** The Institute's laboratories are modern and well-equipped with the latest equipment, particularly in the Hotel Management department, where the production lab, Housekeeping Lab, etc. has ample materials, tools, and equipment to do practicals. The Computer Science and Information Technology (CSIT) department's labs are equipped with legal and open-source software for practical use and program testing. Each lab is developed to provide risk free environment to the students. Fire-fighting equipment and an earthing system have been installed to mitigate risks, while the labs are designed to accommodate heavy machinery safely. Each lab is built with a focus on safety and ventilation. Additionally licensed language software has been established to enhance students' communication skills.

**Library:** The institution library has a sufficient inventory with 7,500 volumes and subscriptions to various magazines and journals to cater the needs of the students. Teachers and students also have access to online books and journals are available through DELNET and NDL. A separate Digital Library with 20 PCs with internet access is maintained on campus to promote independent learning.

**Sports Facilities:** The Institution provides ample space and infrastructure and sports tools for conducting sports activities. Time to time sports events are organised to develop sportsmanship and a healthy body among students. Every year, the IHMS Olympiad is organized, featuring events such as volleyball,

football, badminton, cricket, and track and field events. Other than internal sports event our students take parts in various event

**Cultural Facilities:** The institute has sufficient infrastructure to host regular and annual cultural events. The annual "Goonj" festival showcases student performances in acting, dancing, and singing. The institute conducts various events to promote its regional culture.

**Gymnasium and Yoga Centre:** Separate Gym and yoga rooms are available for students and faculty members. Gym is equipped with basic exercise facilities and yoga room is utilized for regular yoga exercise.

**General Infrastructure:** The academic infrastructure is complemented by various administrative offices including Chairman, Director Academics, Director Administrative, HoD offices account office, and other support facilities rooms Board Room, Incubation/IIC, Examination Room, IQAC Room, Training and Placement office, admission cell, Staff rooms with faculty cabins, canteen, medical room, boys' and girls' common rooms, and seminar halls. A Research and Development (R&D) cell has been established for research activities.

Institution always tries to include all relevant facilities to provide healthy and modern infrastructure to the students in the region.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 37.35

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
145.79	52.09	0	7.18	4.20

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

Institution is located in a remote area, still promoters have continuously enhanced resources as its programmes have evolved, ensuring that students face no difficulties in receiving quality education. One of the most significant resources is the library, which fosters independent learning and helps students prepare for exams without complications. Institution has 2 libraries provides access to modern and relevant knowledge to students' academic and personal growth.

The library is fully air-conditioned, providing a comfortable environment for students to study. Separate sections for each department's books make it easier to store and access titles, while appropriate seating arrangements ensure that students can study comfortably. The libraries can accommodate 100 students at a time.

The library accommodates books across three disciplines: Management, Computer Sciences, and Hotel Management. For the management department, there are 2,902 volumes and 381 titles; for computer sciences, 2,586 volumes and 416 titles; and for hotel management, 1,668 volumes and 401 titles. Additionally, there are 137 periodicals, including dictionaries and encyclopaedias. The library also subscribes to 7 UGC-approved international printed journals, aiding teachers and students in producing quality research papers. Hindi and English newspapers are available daily to help students stay informed and broaden their general knowledge, with dedicated stands provided for easier reading.

**Digital Resources:** In the digital age, the institute has also established a digital library equipped with ten computers offering fast internet access. DELNET services are available, providing access to thousands of e-books and e-journals. The Institute is also a member of the National Digital Library (NDL), enhancing access to digital resources.

**Reprography:** A reprography station is available for quick printing needs. Students can take syllabus,

notes or previous exam papers, etc. photo copy from library.

**Library Management:** The librarian's computers are equipped with an ERP system. It is simplifying book and journal issuance, reordering, and inventory management. Both teachers and students can check the number of books issued to them through this system. It also helps in identifying the missing books or low order so that new issues could be purchased on time.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Institution is providing quality internet services for facilitating effective education in the college premises. Institute update its IT tools on regular basis as per the requirement of the curriculum. The Institution has LAN and Wi-Fi connectivity throughout the offices, labs, staffroom, library and classrooms. Every computer system has essential software which are required by the IT students to facilitate their current requirement of the industry. Institution has increased the internet bandwidth from 100 Mbps to 300 Mbps to meet the institution requirement over the last five years. Most of the campus area has Wi-Fi facility for proper functioning of ICT based technology. LCD projectors have been installed in all the classrooms, tutorial rooms, and seminar halls. A biometric scanner has been installed to monitor faculty attendance effectively. ERP system has been implemented in the institution to manage institution data and to provide academic information to the students. Our ERP system manages students, department, library, accounts, staff, etc information's.

**Description on IT facilities**

The IT facilities available in our institute are summarized as follows-

- Institution has 115 personal advanced computers (core i3 10th generation & core i3 12th generation).
- Directors additionally have been provided two Laptops for official use from the Institute.

1. Intel(R) Core- i5 – 1035G1 CPU at 1.00GHz 1.19 GHz, 8.00GB



## 2.CEO i3-100SGI CPV@1.20GMZ

- There are eight printers (three Epson colour all-in-one printers and five HP LaserJet black-and-white printers) and one Canon Xerox machine.
- LCD projectors are installed in every classroom and seminar hall (Epson EB-E01, BENQ MS-560, BENQ MS-550p).
- The optical fibre cable is directly connected to manageable Cisco switch 300 with 52 ports.
- The institute provides 300 Mbps LAN-based broadband access. Three Wi-Fi routers—a D-Link dual band, a TP-Link, and a Tenda dual band router—are used to cover many areas of the campus. Wi-Fi and LAN connections are available in every lab and administrative offices. Institution has (16, 8, and 5 port) switches for using internet facility properly.
- CCTV cameras are installed throughout the campus, to ensure comprehensive security coverage.
- For students' hands-on learning, the institute provides 40 open-source application software and system software in the computer labs. That are periodically updated to meet student's requirements.
- All teachers, staff and students at the institute have access to Google Work Space for data storage.
- To enhance student's language skills, a language lab has been established with licensed software installed on the computers.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3.2

**Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 4.06

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 80

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.4 Maintenance of Campus Infrastructure

### 4.4.1

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 14.28

**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
15.48	5.2	7.31	24.76	27.27

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 29.6

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
107	103	77	80	69

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 25.73

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
84	100	70	43	82

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 44.54

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
32	36	28	16	39

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
71	91	63	39	75

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 9.38

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
2	1	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 7**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	1	1

**File Description****Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 5.8**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	0	6	7

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

#### **Response:**

IHMS Alumni association is an integral part of the Institution. Since the year 2009 they are connected with the Institution in terms of providing assistance in training and placement, curriculum enhancement, etc. They also give suggestions for purchasing new software, kitchen equipment, and providing adding value added courses in curriculum. The IHMS Alumni Association was registered as a Trust on 25th January 2024 in Kotdwar. IHMS and alumni will deposit donations in the alumni association bank account and further it will be utilized to achieve the aim of the association. It will not only strengthen the bonding of the alumni with the IHMS but also will facilitate present and pass out students in achieving their career goals.

#### **1. Purpose and Registration:**

The IHMS Alumni Association was registered with the aim to build a strong connection between alumni, the institute, and the current students. It's not just about recalling; it's about creating a strong network where experiences are swapped, wisdom is passed around and bonds are strengthened.

#### **2. Functions of Alumni Association**

##### **i. Alumni Meets and Interaction:**

Since 2019 IHMS is organizing alumni meets on yearly basis, where passed out graduates from different batches are warmly welcomed. So far alumni meets have been organized in the year 2019, 2021, 2022 and 2023. The IHMS alumni meet highlights alumni accomplishments and develop relationships between former and current students. Alumni share their experiences and ideas with current students to encourage them. The event provides networking opportunities, celebrates alumni's accomplishments, and emphasises the institute's involvement in their success.

##### **ii. Valuable Suggestions and Mentorship:**

The alumni having rich experience in the corporate world carry a wealth of knowledge. Whenever they visit campus they generously provide useful suggestions about:



1. **Job Trends:** They discuss about the ever-changing job scenario that gives insight into emerging sectors and relevant skills required.
2. **Soft Skills development:** During interaction they always focus on the development of communication, leadership and importance of all-round development.

Their mentorship goes beyond textbooks, guiding students towards practical success.

### iii. Career Development of Alumni:

IHMS alumni association always strengthens its relationship by providing help to alumni in their career paths. Alumni who are looking for new opportunities get a helping hand by the association:

1. **Job Search:** The association teams up with IHMS Placement Cell to hook alumni up with relevant job openings.
2. **Career Guidance:** IHMS offers fresh opportunity to the association to explore employability of the alumni.

### iv. Institution-Industry bond:

Alumni association strengthens the relationship between the Institute and Industry. They help institution in inviting guest lectures and students in finding internships and industrial trips, etc. Their success stories serve as shining examples for prospective students, enhancing IHMS's reputation.

### v. Bridging success and tradition of IHMS:

The IHMS Alumni Association enhances the tradition of greatness. As alumni ascend the success ladder, they stay connected and pass it on. Their common goal is for IHMS to continue producing skilled professionals who make an impact on the globe.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

#### Vision

"To be a premier institute in providing quality education, fostering excellence through innovative and outcome-based learning, to develop competent professionals who will contribute to the Nation's development and sustainability."

#### Mission

- **Innovative Learning:** To provide a dynamic and interactive learning environment using the latest industry trends and technologies.
- **Student-Centered Approach:** To implement an outcome-based education framework that focuses on students' academic, professional, and personal growth.
- **Community Engagement:** To contribute to the local community and industries by engaging in research, outreach programs and initiatives that promote sustainable development and social responsibility.

The governance and leadership of the institution are connected with its vision of becoming a premier educational provider, fostering innovation, and developing competent professionals who contribute to national development and sustainability. This connection is visible in multiple institutional practices are as.

#### NEP Implementation and Institutional Practices

The institution's commitment to innovative and outcome-based learning, as articulated in its mission, is clearly reflected in its adoption of the NEP. The policy's emphasis on flexibility, interdisciplinary learning, and skill development resonates with the institution's goal of creating a dynamic and interactive learning environment. The leadership has made deliberate efforts to integrate NEP reforms, such as introducing multidisciplinary courses, promoting skill-based education through value added course, and encouraging research and innovation.

#### Sustained Institutional Growth

Investment in modern technology, research facilities, and partnerships with industries further solidifies its standing as a forward-thinking educational institution. These efforts support the institution’s vision of staying at the forefront of education by adapting to changes in the global educational landscape while maintaining quality the sustainable institutional growth.

**Governance Approach:** IHMS's governance structure is designed to be inclusive, transparent, and participatory, aligning closely with our vision and mission. We believe that effective governance is essential for realizing our institutional goals and upholding our commitment to excellence.

Our governance framework encompasses various decision-making bodies, including the Board of Directors, Academic Council, and Executive Committee, among others. These bodies comprise representatives from diverse backgrounds, including academia, industry, and the community, ensuring a broad spectrum of perspectives and expertise.

**Perspective Plans:** Short-term plans focus on immediate goals, such as improving academic quality, enhancing faculty development, and increasing student engagement. Long-term plans, on the other hand, emphasize sustained growth, the establishment of centres of excellence, and increased contributions to research and innovation. These plans are formulated through a participatory process, ensuring that the goals are relevant and achievable, while maintaining flexibility to adapt to future challenges.

**Participation of Teachers:** IHMS teachers have an important part to play in decision-making. They are engaged in academic planning, curriculum development, assessment and other forms of governance process. We highly regard their knowledge, thoughts and opinions which we incorporate into our decision making so that they help us keep our educational programs up-to-date, flexible and responsive to changes around us thus ensuring that they remain the best quality possible.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

**Response:**

IHMS framework for smooth operations. Here's a breakdown of the key points:

**1. Institutional Perspective Plan Deployment:**

Institutional Perspective plan deployment is the long-term strategic plan that addresses IHMS 's vision and mission.

### **Innovative learning**

Providing a dynamic and interactive learning environment.

Using content related to latest industry trends and technologies

Collaborative participation in activities of workshop, seminar, research and development.

Establishing sufficient and required infrastructure for leaning setups like laboratories, libraries, sports, R&D cell, IPR Cell, Audio Visual room and medical facilities etc.

Seeking accreditation to motivate the faculty and student for their efforts.

### **Student-cantered approach**

Establish a Mentor and mentee system for personal and professional solution.

Focusing on improvement of slow learners to remove discrimination on the basis of marks.

Emphasising on outcome-based education

All around development for learners.

### **Community Engagement**

Developing socially responsible towards the society & Industry.

Outreaching for understanding the sustainable development.

Diversify funding sources from student fees, consultancies, research grant, seminar and projects grants.

## **1.Policies, Appointment and service rule and procedure**

There are many policies of the Institution which are transparent and fair and these policies are designed according to affiliated university and intuition capabilities to ensuring consistency and transparency across various functions compliance with institutional norms and standards.

Appointment of teaching and non-teaching staff is according to university and UGC norms and appointment procedure followed by institution is efficient and effective through the IHMS' s selection committee.

The institution follows university and UGC service regulations, offering required benefits to its staff including general leaves, maternity leaves, paternity leaves, short leaves, casual leaves, special leaves,

compensatory leaves, medical leaves, academic leaves, welfare policies and promotion policies etc. The Institution follow the clear procedures for all operations, from academic to administrative, providing a roadmap for smooth functioning

1. **Administrative Setup:** The Institutional administrative framework supports day-to-day operations. Its roles and responsibilities are as

<b>Aspect</b>	<b>Role/Responsibility</b>
<b>Governing Body</b>	Sets the strategic direction of the institution. Ensures compliance with regulations. Approves major financial and policy decisions.  Academic and overall progress reviewers of Institutions
<b>Academic Council</b>	Oversees academic policies. Ensures the quality and standards of academic programs.
<b>Principal/Director</b>	Acts as the chief executive officer of the institution. Ensures smooth functioning of all institutional activities. Implements policies.
<b>Examination Committee</b>	Ensures smooth conduct of exams and evaluations. Prepares and maintains records of students' performance and results.
<b>Library Committee</b>	Manages the acquisition and organization of resources in the library. Ensures access to digital and physical learning materials for students.
<b>Student Welfare Committee</b>	It includes different committees related to grievance redressal, anti-ragging and alumni. Organizes co-curricular activities for student engagement.
<b>Research and Development Cell</b>	Promotes research culture within the institution. Facilitates research funding, collaborations, and intellectual property management.
<b>Quality Assurance Cell</b>	Monitors and evaluates the quality of academic and administrative functions. Implements measures for continuous improvement.
<b>Proctorial Committee</b>	To maintain compliance of disciplinary rules and regulations as per institute guidelines

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2

#### *Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

IHMS is dedicated for the welfare of all teaching and non-teaching staff. All staff has filled the self-appraisal form and the annual increment has been done in month of January. With the giving of all holiday and facilities as per policy, IHMS provide the group health insurance of 2 lakh for all employees.

1. **Maternity Leave-** IHMS provide maternity leave for all female employee as per policy.
2. **Paternity Leave-** Male staff of IHMS may grant the paternity leave as per the policy.
3. **Short Leave-** The staff of IHMS may avail the short leave as per the policy.
4. **Special Leave (Marriage, Mis-happenings & Casualties)-** IHMS' employee may facilities special leave in case of their own marriage, any casualties and mis-happenings.
5. **Academic Leave-** To do research, and to attend the FDP, conference, IHMS provide the academic leave for all its employees.
6. **Cash advancement Policy-** IHMS provides all staff for the facility of cash advancement as per policy.
7. **Seed Money for Research-** IHMS avail the facilities of seed money for all teaching staff to do research, and to attend or present their paper in conference.
8. **Dedicated Staff Room-** IHMS provide staff room with high speed Wi-Fi facility and fully air conditioning room.
9. **Concession for Employee wards-** IHMS provide tuition fees concession for that course which is being provide in this Institute to all staff wards.
10. **Gratuity and PF-** IHMS provide gratuity and PF for all staff as per policy.
11. **ESI Coverage-** ESI facility is also available at IHMS for all staff.
12. **Health Insurance-** Group Health Insurance is also provided to all staff of IHMS.
13. **Uniform for all staff-** IHMS provide T-shirt for all staff and dress for all non-teaching staff.
14. **Outing Tour for Staff-** IHMS provide an outing tour for all staff on the Republic Day.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.3.2

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 60

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
40	50	41	27	1

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
31	31	31	31	31



File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

IHMS Kotdwar is committed to effective resource mobilization and sustainable financial management. The Institution is a self-financed, non-profit organisation dedicated to serving diverse segments of society. To uphold integrity and transparency in financial matters, IHMS Kotdwar has implemented a comprehensive mechanism for financial audit.

The Institution main source of fund is tuition fees of student, in case of emergency institute gets fund from commercial or public bank as on lending to maintain its needs. A well-defined mechanism is used at IHMS Kotdwar to ensure discipline and transparency in financial management. The institution's accounts undergo rigorous internal and external audits, fostering accountability and trust among stakeholders.

Internal audits are conducted to identify and rectify any deficiencies, with recommendations from auditors guiding the implementation of more stringent internal controls.

External audits, including examination of income tax returns and related documentation, reflects the institution's commitment to financial transparency and regulatory compliance.

IHMS Kotdwar has established Finance committee to monitor the Institution financial system. Institute also established fees committee to maintaining affordable student fees. With the help of these committee's sensible fiscal management Institution has been minimize financial burden on student while maximize the utilisation of funds for academics and research efforts.

In line with its commitment to academic excellence, IHMS Kotdwar actively encourages faculty

members to pursue research grants from various funding agencies. Additionally, the college seeks opportunities to secure grants and financial assistance from government and private funding agencies, with a focus to implement research and fostering developmental projects.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

IHMS' Internal quality Assurance Cell was established in year 2018 and its first meeting was held on 23rd January 2018. This cell is established with the objective to increase the quality of education and outcome-based education. IQAC conducted multiple workshops, conferences, and seminars in the last five years. To maintain the quality initiative, this cell constitutes with External experts from academics, External experts from Industry and stakeholders.

IQAC enhances the quality of education by designing the course outcomes of each program. IHMS decided to follow ISO 9001:2008 standards in the institutions and implement the quality of Institutional. Under the supervision of IQAC, the following initiative was taken year by year to support various educational, academic, and operational needs of the Institution. The initiatives are as follows: -

IQAC is dedicated to focus on outcome-based education. So, in this regard IQAC organized a workshop on Outcome based education in 2018 and designed Course Outcomes of each course of the syllabus provided by university. And this workshop became beneficial for teachers to calculate the attainment.

IQAC had organized a workshop on Blooms Taxonomy to train students and teachers by inviting an expert. The outcome of this workshop is observed by improving the teaching learning process.

IQAC provided a uniform format of course files and it was modified time to time as per the suggestions/feedback received from our external experts and stakeholders.

IQAC had also organized workshops on How to write a good research paper and for drafting and filing of Patent.

IQAC had continuously taking feedback from all its stakeholders (parents, students, alumni, and employers) to improve the quality of education. A various communication has been made with parenting Universities regarding it. All the feedback, which was received from all stakeholders, is discussed, and analysed in IQAC meeting. The action taken report is also circulated and discussed with all stakeholders and again in next meeting, if there is any suggestion received then IQAC passed a resolution which is effective from next session.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

**Response:**

IHMS promotes gender equality through inclusive policies, ensuring equal opportunities in education and extracurricular activities. The Institute supports a diverse and respectful environment, empowering all students regardless of gender. Initiatives and workshops on gender sensitivity further foster a culture of mutual respect and equality among the student body. Keeping this in view our institute gives top priority to gender equality & ensures implementation of all necessary measures for promotion of gender equality.

Keeping in mind the safety of the students, many precautions have been taken in the institute, such as 24-hour security, CCTV cameras being installed at various places, students are not allowed to go out without an out pass, women's toilets have been built at safe places, etc.

Multiple committees/cells (Anti Ragging, Internal Complaint, Grievance Redressal, Women Anti-Harassment) have been established. Every committee and cell perform their duties meticulously, and students are also granted complete freedom to consult with committee members in person or by phone if they have any inconvenience, misbehaviour or unpleasant incident.

Separate common rooms for Girls and Boys have also been developed in the Institute. Medical room with walk sticks, wheelchairs, and stretchers is available for use in case of medical emergencies at the institute. Further, if it is felt that the student needs to be dropped home or needs to be send to the hospital for further care/treatment, the Institute provides a car and also sends a teacher and an attendant to accompany them.

The Institute also organizes several activities for the girl students, such as awareness programmes on women empowerment, good touch and bad touch and workshops on safety and hygiene. Gymnasium and Yoga room also developed in the institute for students' physical fitness. The girl students are also counselled by the female faculty from time to time. Girls and boys are given equal opportunities to participate and organise all the events organised in the institute. If a program is scheduled until late at night, a bus or a car is provided to transport students back to their residences. To ensure that no student has any difficulties, the campus has been made barrier-free like (Electric Switches, Disables Toilets, Ramp with SS Railings, Water Coolers of every floor, Assistance at Main Gate for Wheel Chair and Walker etc.). Suggestion and complaint boxes have also been installed in the institute so that students can submit their suggestions or complaints anonymously.

The management of the institute has also made a special provision of concession in tuition fees for female candidates so that more and more girls can get education. Equal duties are also assigned to female

employees to empower them. Women have been appointed to top positions on several committees at IHMS, and female teachers have also taken up department head roles.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

**The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** B. 3 of the above

File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

**Response:** B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

#### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

#### Response:

IHMS is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. The cultural values are always considered as an integral part of institute's day to day ongoing activities.

- To understand the social responsibilities, students organize extension activities for the nearby schools. These activities are focused on the upliftment of the students in various aspects.
- IHMS organizes extension activities for old age people, Labors of various industries as a part of Social Responsibility. The extension activities are targeted towards enabling awareness for the personal development as well as protection from the cyber threats.
- Bread distribution for stray animals in a regular interval of time (**Ek Ghar Ek Roti**) to enhance the moral values towards the needy creatures and to become a good human beings.
- Spare cloth distribution to needy people has been conducted to raise socio economic upliftment.
- Star Quest is organized by the Institute to identify brilliant and talented students in various fields like technology, craft, business knowledge, cooking without fire etc and promote them by awarding them trophies and certificates.
- Institute awards the contribution of teachers of various schools by organizing '**Shikshak Sammaan Samroh**' by rewarding the teachers serving in the government and private schools to honour their contribution in the field of Education.
- Institute also awards the meritorious students by organizing '**Pratibha Sammaan Samroh**' by rewarding the students scoring above 80% of marks to honour their hardwork and to encourage them.
- In association with Government Base Hospital, Kotdwar, IHMS yearly organizes Blood Donation

Camp, in this camp students, faculties and staff members donate blood voluntarily. This activity encourages the students to help people in need. Students feel satisfied after donating the blood as by donating blood they are saving someones life

- Unnat Bharat Abhiyaan (Under Ministry of Education) - Adopted 5 villages in Garhwal region nearby Kotdwar to conduct activities in the upcoming years for their socio-economic development.
- IHMS Kotdwar plays a pivotal role in preserving and promoting Garhwali culture by organizing cultural events during Uttarakhand's local festivals. By actively participating in these festivals, IHMS Kotdwar not only showcases the cultural diversity of Uttarakhand but also educates and engages attendees about its significance and historical roots. Through these initiatives, IHMS Kotdwar fosters a sense of pride and belonging among the local community, encouraging the younger generation to cherish and perpetuate their cultural legacy. Moreover, these events attract visitors from across Uttarakhand and beyond, promoting tourism and cultural exchange. The Institute's commitment to Garhwali culture extends beyond mere entertainment, it serves as a platform for cultural preservation and social cohesion. In essence, IHMS Kotdwar's efforts in organizing Garhwali cultural events during Uttarakhand's local festivals like Igaas, Phool Dei, Khichdi Sangrand, Bagwal etc. not only to celebrate the region's cultural richness but also contribute significantly to its preservation and propagation for generations to come.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practice 1:**

**Title of the practice: Employability Enhancement Program (EEP)**

**Objectives:** To enhance Employability skills, develop self-confidence, leadership skills and critical thinking among students, provide robust knowledge and soft skills, enabling them to contribute the industry and the personal development.

## Context

In IHMS, Employability enhancement programs promotes resilience and active participation in learning and decision-making processes. Through mentorship, experiential learning, and leadership development programs, students engage in hands-on projects and collaborate with industry professionals. This approach enhances their skills in operations, administration, and policy-making.

## Practice

### Employability Enhancement Program include:

#### 1. Value Added Courses

Institute offers an array of value-added courses which are free of cost for students to equip them with additional skills and knowledge that are highly valued in the professional world

For **Hotel Management**, IHMS provides specialized courses in Culinary Arts, Hospitality Marketing, and Event Management.

In **Management**, focus is on Leadership Development, Business Analytics, Digital Marketing, and Entrepreneurial Skills with Leadership development programs including workshops and seminars.

**Computer Science and Information Technology** offers courses in emerging technologies such as Artificial Intelligence, Ethical Hacking, Python Programming, Web Designing, Office Automation, Software Testing, and Computer fundamental.

#### 2. MoUs with various Enterprises

Memorandums of Understanding signed with various companies and enterprises play a crucial role in enhancing the employability of students. The institution has signed MoU's with various Enterprises some of the example name are: - Avenue 18 Resorts, Crowne Plaza Hotels and Wooplux Technologies Pvt. Ltd, Spa Nainital Uttarakhand, Welcome Hotels By ITC, Jevan Organics D9A IIE Growth Centre, SIDCUL, Camarines Sur Polytechnic Colleges, Nabua, Camarines Sur 4434, Philippines, Climb Solution Info Hermitage Plaza Commercial Block, MECHAUTOS INDIA PVT. LTD etc.

#### 3. PDP Sessions

At IHMS, various Professional Development Program (PDP) sessions are strategically designed to enhance the employability skills of students across diverse disciplines. These sessions play a pivotal role in enhancing the attributes like confidence, attitude and learning.

### Evidence of Success:-

1. From the academics year 2018 to 2023, there was a significant increase in the number of registration



of students in value added courses, this led to improved certifications and enhanced job placements.

2. Increased in the number of MoUs signed with Industries helped to access increased number of internships and practical experiences.

3. PDP sessions also play a significant contribution towards placement of students, which showed an increase in placement rate from 2020 to 2023. Improved Interview skills and professional guidance have led to improved employment rates.

### **Problems Encountered and Resources Required:**

- Poor internet connectivity due to limited internet provider that hampers participation in online courses and virtual job interviews. To address this we choose the best and approachable solution.
- Limited local industry presence restricts real-world experience and networking opportunities. MoUs have been signed to reach various enterprises
- Scarcity of professional guidance and mentoring affects career planning and skill development, fewer opportunities for skill-building workshops and seminars also impact practical learning. For this, Well-trained PDP trainers are arranged.
- Physical distance from major employers and training centers hinders access to employment opportunities. To overcome this value-added courses & MOUs have been implemented.

### **Best Practice 2:**

#### **Title of the practice: Social Responsibility Programs**

#### **Objectives**

To cultivate a strong sense of social responsibility among students by encouraging regular blood donation and the adoption of safe driving practices. It aims to raise awareness about the critical importance of these actions in saving lives, educate the community on road safety, and foster a culture of proactive health and safety measures.

#### **Context**

This drive is organized in context of collecting voluntary blood donations to maintain a sufficient and safe supply for patients in need of transfusions, and to develop a feeling of helping people and to save the life of people.

These Drives reflect their commitment to community welfare and safety. These drives, organized with meticulous planning and enthusiasm. This event is organized every year and has become a hallmark of the institute's best practices.

## **Practice**

### **Social Responsibility Programs includes:**

#### ***1. Blood donation camp***

The annual blood donation drive in the month of October with collaboration of Government Base Hospital, Kotdwar, is a flagship event featuring extensive promotion via social media, local newspapers, and community meetings. This drive significantly supports the hospital's blood bank, meeting a substantial portion of its annual demand. Beyond its immediate healthcare benefits, the event fosters volunteerism, strengthens community bonds, and promotes altruism.

#### ***2. Road Safety Drives***

IHMS organizes an annual road safety campaign featuring street plays, educational workshops, and a First Responder course with AIIMS Rishikesh. The campaign includes interactive sessions with local traffic authorities, demonstrations on seat belt and helmet use, and highlights the dangers of drunk and distracted driving. Informative brochures and road safety signage are distributed and installed around the campus and community.

Above Initiates highlighting the power of collective action in improving public health & well-being and also enhancing public safety.

### **Evidence of Success:-**

These practices have enhanced high level of participation among students in social related activities. It has been noted that there has been an increase in both donors and the students volunteers from 85 in 2021 to over 150 in 2023. It has been receiving a lot of attention from local community, authorities and media. Road safety activities also encourage student participation and has led to a decline in the incidence of accidents in the surroundings. Our students also earned certificates from the AIIMS, Rishikesh for first responder.

### **Problems Encountered and Resources Required:**

- A lack of awareness and casualness among students and faculty regarding road safety which is very useful for humans' life. For this sufficient funding is required for procuring educational materials, such as posters, pamphlets, and multimedia resources.
- Developing effective strategies to actively engage students in road safety workshops and campaigns.
- Establishing partnerships with road safety experts, local authorities, NGOs and administration to enrich the programs content and outreach capabilities.

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

#### **Rich heritage of Garhwal Culture-**

IHMS is located in Kanwa Nagri Kotdwar city of district Pauri Garhwal. The small town of Kotdwar is a place to a rich heritage of Garhwal in world, culture and natural beauty. It is nestled among the picturesque hills of the Garhwal region of Uttarakhand, India. The perfect combination of adventure, tranquillity and cultural immersion can be found in Kotdwar. It sits as the gateway to the serene hill stations of Uttarakhand and the forests of Jim Corbett National Park. This captivating area offers visitors a diverse range of cuisines, customs, and scenic attractions that blend together to create a once-in-a-lifetime experience.

The Institute has been keen to promote the rich culture of Garhwal through Trilogy - Tourism resources, culture and food of Uttarakhand.

**Tourism Resources:** Uttarakhand is also referred to as Devbhoomi. Due to this, every guest of IHMS is taken to the following locations: Jwalpa Devi, Lansdowne, Sidhali Temple, Durga Devi Temple Dugadda, Tadkeshwar Mahadev Temple, and Kanva Ashram, the location from where India earned its name Bharat. Knowing about it surprises and delights visitors, triggering them to visit again and again. As part of the IHMS Institute's legacy, visitors are also informed of the courage and dedication shown by Subedar Major Shri Balbhadra Negi in founding the Kalu Danda as Lansdowne (Army Area) and the Garhwal Regiment.

**Culture:** For student's overall development culture plays a very important role. The institute lavishly celebrates all of the local festivals like Egaas, Phool Dei, and Harela etc. in order to preserve the customs and culture. Along with studies, students are also made aware about the rich heritage of this region. Every guest attending the events is greeted with Garhwali music and presented a Garhwali Cap. The institute also features stunning tableaus that highlight Uttarakhand's culture and enthral all the guests. The students enthrall all the guests and visitors with their vibrant and colorful presentations of Uttarakhand culture at the Conference and Annual Festival (Goonj). By doing so, students' interest in their culture increases and their enthusiasm grows, so that they can promote their culture on a bigger platform as well. All these activities prove to be very effective in keeping the students connected to their culture and traditions. Observing all these activities is enjoyable for visitors, and it encourages them to visit again and again. When others see these colorful and lively activities on the institute's social media, they are also motivated to visit in this region and IHMS. Garhwali culture attract industries and corporate

for placement and internship with its politeness, hardworking and commitment towards the work.

**Food:** In any state or nation, food plays a significant part in tourism. Food is also an identity of any state or country like Chinese, Continental, South India, Gujrati, Punjabi, Bangali and Rajasthani etc. People are drawn to the nutritious foods of ancient times and their traditional preparation techniques.

At the heart of Garhwali culture lies its rich and diverse cuisine, which reflects the region's unique geography, climate, and cultural heritage. Garhwali food is known for its simplicity, it is bursting with flavours that tantalize the taste buds and nourish the soul. Chainsoo, a spicy curry made from black gram lentils, is a staple food in Garhwali households, offering a perfect balance of heat and depth of flavor. Paired with Mandua ki Roti, a rustic flatbread crafted from finger millet flour, it forms the cornerstone of many Garhwali meals, providing sustenance and satisfaction in equal measure.

IHMS has hosted a number of culinary festivals where only food cooked and served from the Garhwali cuisine was available. During one of the Garhwali Food Festivals, Oberoi Group of Hotels' chef Parvinder Bali was the Chief Guest. They appreciated all the work done by the students. All of the guests were enthralled with the students' vibrant presentations of Garhwali folk music and dance, as well as their tableaux decorations. The students prepared variety of popular recipes using coarse grains, veggies and nutritious pulses from Uttarakhand. Like – Kafuli, Gaith ki Dal, Kwada ki Roti, Gahat Ke Parantha, Jhangore ki kheer, Kandali ka Saag, Chainsoo, Phanu, Arsa and many more. A beautiful statement made by Chef Parvinder Bali was, "I am learning a lot from the children here." To revive the reputation of Garhwali cuisine, which is rapidly vanishing, Garhwali food is always offered to guests at every conference or event held at the IHMS. We are able to create cuisine genuinely and give it the authentic taste that all of the guests like because all of our chefs are from the Garhwal region. Students will add the Garhwali cuisine in Indian and international restaurants. As a tourism, institute and its students try to attract tourist to make Garhwal region visible in the place of world.

Two employees of the institute have authored books about Uttarakhand's cuisine, the specifics of which are included below.

- Garhwali Rasoi Se –by – Dr. Sunil Kumar, Director Academics
- Taste of Uttarakhand –by – Chef Pankaj Kukreti, Head of Hotel Management Department

These books have been presented to the Honorable chief minister of Uttarakhand, at his office. After learning about these publications, the Chief Minister appreciated the efforts of the Institute and the professors and urged them to keep moving ahead.

Even in hands-on classes, the institute's instructors work hard to introduce students to a variety of cuisines, including Garhwali, so that when they enter the industry, they can confidently present their cuisine and contribute significantly to its international recognition.

30 Hours Value Added/Career Oriented Course for students named "Taste of Uttarakhand" has also been introduced by the Institute. Only Garhwali cuisine is discussed here and the institute's pupils are taught how to prepare it. Information on Garhwali cuisine only is imparted to the institute's students, along with cooking techniques.

This institute distinctiveness in promoting the food, tourism, and culture of our region to a wide audience, encouraging them to visit and stimulate tourism. It assists in providing jobs, stopping

migration, and enabling us to sustain our civilization and culture.

<b>File Description</b>	<b>Document</b>
Appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

---

### Additional Information :

#### Additional Information

##### 1. 2023:

- Achieved 1st rank in the category of emerging excellence by GHRDC Pvt. Ltd., New Delhi in the 2023 survey.
- Achieved 8th rank in the College (Private) in the Northern Colleges by GHRDC Pvt. Ltd., New Delhi in the 2023 survey.
- Achieved Certificate of Appreciation for active participation in the National Intellectual Property Awareness Mission (NIPAM) to create widespread awareness on Intellectual Property Rights (IPR) in November 2023.

##### 2. 2022:

- Achieved Limca Book of Records for making “301 dishes in one Thali.”
- Recognized by CM Uttarakhand for “301 Dishes in One Thali.”
- Achieved India Book of Records for making “101 Mango dishes - Mangomania.”
- Achieved Limca Book of Records for making “201 Mocktails.”
- Achieved 1st rank in the category of emerging excellence by GHRDC Pvt. Ltd., New Delhi in the 2022 survey.
- Achieved 2nd rank in the College (Private) in the State of Uttarakhand by GHRDC Pvt. Ltd., New Delhi in the 2022 survey.
- Achieved 8th rank in the College (Private) in the Northern Colleges by GHRDC Pvt. Ltd., New Delhi in the 2022 survey.

3. **2021-22:** Established Institution Innovation Council (IC202216883) on campus.

4. **2019:** Achieved “Most Promising College in Uttarakhand” by Today Research & Rating Agency in the Better India Education Award.

##### 5. Other Certification:

- IHMS has ISO Certification 14001:2015 on Environmental Management System (EMS/092020/22300), valid until April 14, 2025.
- IHMS has ISO Certification 9001:2015 on Quality Education (QMS/092020/12117), valid until May 30, 2025.

#### Additional Achievements

- IHMS student Mr. Rishi Barthwal started a start-up in the Hospitality Business.
- IHMS teachers Mr. Pankaj Kukreti and Mr. Vijay Pant authored a book titled “Taste of Uttarakhand” to promote regional cuisines of Uttarakhand.

### Concluding Remarks :

Founded in 2006 under the "Shri Balbhadra Singh Negi Educational Society," IHMS has been dedicated to providing quality education to ambitious, career-oriented students in the region. Shri Balbhadra Singh Negi Ji, known as the founder of the Garhwal Rifles, envisioned an institution where students could pursue their studies locally rather than migrating elsewhere. Since its inception, IHMS has continuously expanded its academic

offerings to include degree programs such as BBA, BCA, and B.Sc. IT, with plans to introduce additional courses in the near future.

The institute places a strong emphasis on providing a premier educational experience, supported by cutting-edge ICT facilities and enriched with extracurricular activities, including cultural and sports programs. Additionally, IHMS boasts a dynamic alumni association that fosters strong institution-industry relationships, helping students build valuable networks and enhance career prospects.

With a focus on outcome-based education, IHMS has achieved a commendable placement record, demonstrating its commitment to both academic excellence and the professional success of its students. As the institute continues to grow, it remains dedicated to shaping the future of its students through innovation, holistic development, and a deep-rooted commitment to quality education in the region.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :19</p> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>																				
1.2.2	<p><b><i>Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</i></b></p> <p>1.2.2.1. Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>262</td> <td>240</td> <td>171</td> <td>177</td> <td>115</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>180</td> <td>185</td> <td>145</td> <td>142</td> <td>86</td> </tr> </tbody> </table> <p>Remark : As per the supporting documents provided based on that DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	262	240	171	177	115	2022-23	2021-22	2020-21	2019-20	2018-19	180	185	145	142	86
2022-23	2021-22	2020-21	2019-20	2018-19																	
262	240	171	177	115																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
180	185	145	142	86																	
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b></p> <p>Answer before DVV Verification : 59</p> <p>Answer after DVV Verification: 160</p> <p>Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.</p>																				
1.4.1	<p><b><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></b></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken&amp;</p>																				



communicated to the relevant bodies and feedback hosted on the institutional website

Answer After DVV Verification: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

Remark : As per the supporting documents provided based on that DVV input is recommended.

**3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

**3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5.72	4.59	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : As per the supporting documents provided based on that DVV input is recommended.

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
52	20	20	22	19

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
40	20	20	22	19

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	6	6	10	11

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
8	5	5	8	7

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :19

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

4.1.2 ***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
148.27	52.27	0	18.6	15.97

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
145.79	52.09	0	7.18	4.20

Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

**4.3.2.1. Number of computers available for students usage during the latest completed academic year:**

Answer before DVV Verification : 99

Answer after DVV Verification: 80

Remark : As per the revised data and clarification received from HEI, based on that DVV input is

recommended.

**4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)**

**4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
28.68	10.148	16.904	31.63	34.27

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
15.48	5.2	7.31	24.76	27.27

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years**

**5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
111	47	71	77	71

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
107	103	77	80	69

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*

**4. ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.

**5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years****5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
56	68	46	30	54

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
84	100	70	43	82

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years****5.2.1.1. Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
70	89	58	37	53

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
32	36	28	16	39

**5.2.1.2. Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
71	91	62	39	76

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
71	91	63	39	75

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

*5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
12	8	10	10	9

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
2	2	1	1	1

Remark : As per the revised data and clarification received from HEI, based on that participation and appreciation certificates could not be considered so DVV input is recommended accordingly.

**5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
46	43	0	31	34

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	0	6	7

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

**6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and**

**towards membership fee of professional bodies during the last five years****6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
14	20	20	18	19

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

6.3.3 **Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
40	50	41	27	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
40	50	41	27	1

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26	29	25	22	23

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
31	31	31	31	31

Remark : As per the revised data and clarification received from HEI, based on that DVV input is

	recommended.
6.5.2	<p><b>Quality assurance initiatives of the institution include:</b></p> <ol style="list-style-type: none"> <li><b>1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented</b></li> <li><b>2. Academic and Administrative Audit (AAA) and follow-up action taken</b></li> <li><b>3. Collaborative quality initiatives with other institution(s)</b></li> <li><b>4. Participation in NIRF and other recognized rankings</b></li> <li><b>5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.</b></li> </ol> <p>Answer before DVV Verification : A. Any 4 or more of the above  Answer After DVV Verification: C. Any 2 of the above  Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.</p>
7.1.2	<p><b>The Institution has facilities and initiatives for</b></p> <ol style="list-style-type: none"> <li><b>1. Alternate sources of energy and energy conservation measures</b></li> <li><b>2. Management of the various types of degradable and nondegradable waste</b></li> <li><b>3. Water conservation</b></li> <li><b>4. Green campus initiatives</b></li> <li><b>5. Disabled-friendly, barrier free environment</b></li> </ol> <p>Answer before DVV Verification : A. 4 or All of the above  Answer After DVV Verification: B. 3 of the above  Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.</p>
7.1.3	<p><b>Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit / Environment audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Clean and green campus initiatives</b></li> <li><b>4. Beyond the campus environmental promotion activities</b></li> </ol> <p>Answer before DVV Verification : A. All of the above  Answer After DVV Verification: B. Any 3 of the above  Remark : As per the supporting documents provided by HEI, based on that DVV input is recommended.</p>

## 2.Extended Profile Deviations

ID	Extended Questions
1.1	<p><b>Number of teaching staff / full time teachers during the last five years (Without repeat count):</b>  Answer before DVV Verification : 34</p>

Answer after DVV Verification : 41

2.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
176.96	62.41	16.89	50.22	50.22

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
219.31	97.45	37.96	99.43	106.16